

Founda

Compliance Manager

Founded by seasoned tech entrepreneurs in February 2019, Founda is a young and well funded company in the health tech & low code / no code space in Amsterdam. We are a passionate group of creators eager to give the healthcare world the technology it requires, against a fair price. We believe money should go to the patient care instead of expensive suppliers with even more expensive lock-ins. Our mission is simple: we aim to make the healthcare world a better place. We plan on achieving this goal by creating tools that allow healthcare innovators to disrupt the healthtech space and improve the lives of billions.

The compliance officer is end-responsible for compliance to all regulations relevant to our product(s). Our current domain is Dutch healthcare, primarily hospitals. And in time may also involve UK and US healthcare. Obviously, this is a vital role in that Founda aims to adhere to all regulations but also needs to move fast. Therefore, we need someone who is result-oriented and pragmatic in a way that the compliance process does not limit our progress, while at the same time ensuring Founda adheres to all relevant regulations. Earlier experience in healthcare regulation is therefore highly preferred.

This job is full-time.

You'll be based in our Amsterdam office, in the Netherlands. Our office is bilingual, communicating both in English and in Dutch. We are a diverse, international workplace, so anyone is welcome to apply!

Your responsibilities:

- Prepare compliance audit data by compiling and analyzing internal and external information
- Supports teams by collecting and coordinating internal compliance data with auditors and various departments
- Provides administrative support by implementing systems, procedures, and policies; completing projects in support of compliance auditors
- Helps others by answering questions and responding to requests
- Complies with European, national, provincial, and local legal requirements by studying existing and new legislation
- Enforces adherence to requirements and advises management on needed actions
- Updates job knowledge by participating in educational opportunities and reading professional publications

What We're Looking For

- Fluent in Dutch and English (spoken and written)
- At least five years of experience in (Dutch) healthcare regulation. Knowledge of other countries' healthcare regulations (United Kingdom and United States) is considered a plus.
- Critical thinker and problem solver: able to recognize problems/risks quickly and act accordingly
- Reading comprehension: comfortable with reading and thoroughly understanding scores of documents
- Detail-oriented



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- Leadership: help management find new ways to be profitable while still maintaining standards that must be met for legal or commercial reasons.

What We Offer

- An opportunity to use your skills to build tools that will improve the lives of billions
- An ambitious and motivated team in an inspiring, fast-paced international environment with backgrounds in healthcare, payments and IT
- Room to grow – support in developing your career and yourself
- A pleasant work space – a laptop, a second monitor, a comfortable desk, nice private kitchen
- An office on the canals of Amsterdam
- Close to Amsterdam Vijzelgracht Station
- Equity incentive package
- Competitive Salary

We are so excited to speak with you. Please drop us an email at hello@founda.com, subject line: Compliance Manager.

